

BODOLAND INDUSTRIAL POLICY

2019

(INDUSTRIES & COMMERCE DEPARTMENT, BTC)

Chapter:1

1.1) INTRODUCTION:

The Bodoland Territorial Council is the result of tripartite accord being signed on **10th February, 2003** in between Govt. of India, Govt. of Assam and Boro Liberation Tiger (BLT) for creation of separate Autonomous district out of western Assam of Kokrajhar and part of Bongaigaon, Barpeta, Nalbari, Kamrup, Darrang and Dhubri district notified vide No.TAD/BTC/161/2003/6 dated the 31st Oct. 2003 through **92nd Constitutional Amendment Act, 2003 dated 7th Jan'2004** of the Constitution of India. The names of the newly created four districts which is known as Bodoland Territorial Area District (BTAD) are Kokrajhar, Chirang, Baksa and Udalguri. The objective of creating Autonomous Council is to rule by self governing body and to provide constitutional protection under **Sixth schedule** to fulfill their Economic, Educational and other Socio-Cultural and ethnic identity of ST including speeding up of infrastructure development.

For better administrative purpose, Bodoland Territorial Council has been divided into **4(four) Districts and 10 (Ten) Sub-Divisions** with Headquarter of the entire council **area in Bodofa Nwgwr, Kokrajhar town**. The total geographical area of Bodoland Territorial Council is estimated at **9688 sq.km(Approx)**. the district wise geographical area is stated as follows:-

1. Kokrajhar District 3296 sq. km. (Approx.)
2. Chirang District 1923 sq. km. (Approx.)
3. Baksa District 2457 sq. km. (Approx.)
4. Udalguri District 2012 sq. km. (Approx.)

The Cottage Industries Department is one of the subjects out of thirty nine (39) subjects being transferred to Bodoland Territorial Council as per Memorandum of Understanding (MOU) vide TAD/BTC/222/03/51 dated Dispur the 16th Oct. 2004. Accordingly, there are four district level offices known as District Industries & Commerce Centre in each of the four districts in addition to a Zonal office known as Office of the Additional Director of Industries & Commerce, BTC cum Council's Head of the Department (CHD), Department of Industries & Commerce to implement various Schemes, Policies & Incentives etc. as provided by the Govt. of India, Govt. of Assam & BTC authority.

Assam is lagging behind in industrial development than the other developed states of the country. BTAD (Bodoland Territorial Area District) is also yet to be industrially developed. For speedy industrialization of the State of Assam including BTAD area and to attract investors, Industries & Commerce Department, Govt. of Assam has already

introduced **Industrial and Investment Policy of Assam'2019**. The policy came into effect from 1st September'2019 for a period of 5 years. The Govt. of India is also pleased to announce North East Industrial Development Scheme (**NEIDS**)' **2017, with package of incentives for development** to boost industrialization in the North Eastern region including Sikkim(from 01.04.2017 to 31.03.2022). Keeping the objective of development of MSME units in BTC area, the Council had introduced **Bodoland Industrial Policy' 2014** which is in operation upto 30/11/2019. After the expiry of BIP'2014 ,the new policy BIP'2019 will come into effect for a period of 5 years from 01/12/2019. The existing BIP'2014 will cease to operate from the date of notification . Eligible units falling within the purview of the Bodoland Industrial Policy'2014 shall continue to be governed by the Bodoland Industrial Policy' 2014.

1.2 Policy Title:- The Policy title may be called “ Bodoland Industrial Policy'2019” (BIP'2019).

1.3 Coverage :- The policy will cover BTAD areas i.e Kokrajhar, Chirang , Baksa and Udalguri District.

1.4 Commencement and Duration:- It will be effective from 01-12-2019 and will remain in force upto 30-11-2024.

1.5 Socio Economic Characteristic of BTAD area.:- Total population of BTAD areas as per census 2011 is 31,51,047. In BTAD 95.17 % of the total population is living in rural areas. Agriculture is the mainstay of the major part of the population. About 70 % people of BTC region depends on agriculture which is primary source of income for rural population.

1.6 Business Activities in BTAD areas :- There are very limited number of MSME units in BTAD areas. The strategic location of the 4 districts sharing common border with neighbouring countries Bhutan, border trade opportunities with Bhutan and the neighbouring countries Nepal and Bangladesh have tremendous scope. The growing commercial plantation of tea is an important areas of BTAD's economy. Apart from that, the rubber plantation and agriculture and Horticulture produces also cover a major part of the growing economy. The sericulture industry comprising cultivation of food plants, silk worm rearing , silk reeling and spinning, weaving and marketing are some major economic activities of Bodo families.

The BTC is emphasizing on adoption of eco-friendly investment strategy for sustainable development of the BTAD areas. The strategy for organic cultivation , eco tourism development, tea processing industry ,agro based industries are the driven forces for investment in rural and urban areas.

1.7. THRUST AREAS: The thrust areas identified for investment in BTADs are as follows:-

- a) Handicraft sector.
- b) Bamboo Plantation & Bamboo based Industry.
- c) Sericulture, Handloom & Textile Industries.
- d) Dairy Products & Milk Processing Industries.
- e) Organic Cultivation & Agro Food Processing Industries.

- f) Rubber Plantation & Processing Industries.
- g) Tea Processing Industries.
- h) Areca nut Plantation & Processing Industries.
- i) Bee farming.
- j) Tourism Sector.
- k) Mineral Based Industry.
- l) Value addition of Herbal, Aromatic & medicinal Plants.
- m) IT and other Service Sectors.
- n) Mushroom Cultivation & processing.
- o) Construction Material Industries (i.e. Cement, T.M.T Bar, Autoclave Aerated Concrete Bricks, Paver Block, Fly ash Brick, Stone Crusher etc).
- p) Generation of power through green technology.

1.8 AVAILABLE RESOURCES :

- a) Forest Resources including sand, stone, Bamboo, cane ,valuable trees etc.
- b) Agro Based Resources including rice, mustard seed, maize, pulses, wheat, ginger, turmeric, lemon, black pepper etc .
- c) Medicinal and Aromatic plant like Chitranaola, Lemon grass, Kutuli etc.
- d) Horticulture based resource including Vegetable and different kinds of fruits like Banana,Jackfruit,Orange,Pineapple,Coconut, Areca Nut etc.
- e) Sericulture Products Muga, Eri and Mulberry Silk.
- f) Human Resource includes availability of large nos. of semiskilled and unskilled labourers.

1.9 INDUSTRIAL INFRASTRUCTURE UNDER BTAD :

a) CONNECTIVITY:

All the Four districts of BTADs are well connected by Road, Railway and Airways. National Highway 31 runs from Kokrajhar District to Baksa district through Chirang District and Udalguri District is connected by NH-52. All districts are connected by railways as well. The nearby airport is Lokpriya Gopinath Bardoloi International Airport, Guwahati, Rupsi Airport in Kokrajhar District is under renovation which is about 35 KM from BTC head quarter.

b) POWER:

BTC is committed to provide sufficient electrical power supply to the entire BTAD area.NTPC,Salakati power plant is in Kokrajhar district.

c) EDUCATIONAL INFRASTRUCTURE:

There are Nos. of Institutes of higher learning in BTADs which include-

1. Bodoland University, Kokrajhar.
2. Central Institute of Technology, Kokrajhar.
3. Bineswar Brahma Engineering College, Kokrajhar.
4. Medical College at Kokrajhar to be started newly.
5. 2(Two) Nos of Polytechnics and 5 Nos. of ITIs.
6. 14(Fourteen) nos Junior Colleges.
7. 49(Forty Nine) nos Higher Secondary Schools.
8. 357(Three Hundred Eighty Seven) High Schools.

d) EXISTING INDUSTRIAL INFRASTRUCTURE:-

- 1) Border Trade Centre at Daranga Mela, Baksa and another is proposed at Dadgiri, Chirang.
- 2) IID, Serfanguri, Kokrajhar.
- 3) Mini Industrial Estate, Telipara, Gossaigaon, Bennibari Industrial Estate , Baksa, Industrial Estate , Dheporgaon, Baksa, Mini Industrial Estate Tamulpur, Baksa, Baganpara Commercial Estate , Bengtol, Chirang, Commercial Estate/ Growth Centre, Kashikotra, Chirang, Commercial Estate at Udalguri, Commercial Estate, Geruwabazar, Udalguri and Commercial Estate, Bhergaon, Udalguri, Training cum production centre ,Orang, Udalguri.

e. TOURISM INFRASTRUCTURE : The various adventure tourism in BTAD areas are as follows:-

- 1) Para Motoring at Dheer beel Kokrajhar
- 2) Rafting on Manas River at Manas National Park, Baksa.
- 3) Para Gliding at Chakrashila, Kokrajhar.
- 4) Elephant/ Jeep Safari at Manas National Park.

1.10 HANDLOOM AND TEXTILE INFRASTRUCTURE:

Handloom Industry is the largest cottage industry in BTC area and about 9 lakhs weavers are engaged in this activity. The Intergrated Textile Park , Kharuajan, Baksa, which is the first textile park with world class technology and market intelligence in the state, is expected to be able to enrich the unorganized , scattered , exploited Handloom sector of Bodoland with the production of exclusive and exquisite hand woven textile products by generating employment for lakhs of weavers.

1.11 SERICULTURE INFRASTRUCTURE :

The Sericulture plays an important role in providing subsidiary income and working for the benefit of farmers which has also increased production of Eri, Muga and Mulberry cocoons.

BTAD produces 979MT Eri Raw Silk which is 24.53% of total production in Assam. It also produces Muga 27.50 MT and Mulberry 16.50 MT

Following infrastructure facilities are available in BTADs (2016-17):

- a) Muga Grainage Hall.
- b) Eri and Mulberry rearing house.
- c) Seed rears.
- d) 1683 nos of Sericulture villages in BTC area.
- e) 48369 (Eri) , 124(Muga), 1510 (Mulberry) farmers are engaged in sericulture activity.
- f) Eri development project at Baksa.
- g) Soil to silk project .
- h) Vanya Silk Cocoon Bank.
- i) Eri Spun Silk Mill.
- j) Muga wild life Sanctuary.
- k) Automatic Silk Knitting Unit at Kokrajhar (Proposed).
- l) Reeling unit in BTAD areas 1) Mulberry -10 , 2) Muga-30 .

1.12 AGRICULTURE PRODUCES (2017-18) AND RESOURCES :

- a) Rice produces in summer,winter and autumn- 12,22,393.09 MT.
- b) Maize, wheats and other cereals - 38460.67 MT.
- c) Gram, Tur, Rabi pulses- 25374.49 MT.
- d) Rape and Mustard seed - 60368.00 MT.
- e) Condiment & Spices(Chilly, Black Pepper , Garlic, Ginger)-129429.15 MT.
- f) Total vegetables including potato- 826412.35 MT.

1.13 AGRICULTURE MARKETS AND FAIRS:

Several nos. of Markets/Go-Hat/Perghat under BTC area in the rural pocket for sale of agriculture produces.

1.14 RUBBER PLANTATION and PRODUCTION (2015-16)

- a. Total cultivated area – 1811.26 Hectare.
- b. Total production- 67.60 MT.

1.15 TEA PLANTATION ,TEA PRODUCTION AND SMALL TEA GROWERS

- a. No of Small Tea Growers registered with Tea Boards- 5373 nos
- b. Total area under tea cultivation- 18716.47 Hectare.
- c. Total Production- 44940000 Kg.

1.16 FISH SEED AND FISH PRODUCTION IN BTAD (2017-18)

- a. Production of Fish Seed -408.59 Million nos.
- b. Production of Fish -17118.18 MT.
- c. Eco Hatcheries -10 nos.

1.17 Availability of Timber ,Fuel Wood and Minor Forest products in BTAD (2016-17)

- a. Industrial Timber- 468.879 M3.
- b. Fuel wood Timber- 1502.37 M3.
- c. Sand -446,201.33 M3.
- d. Gravel/Stone- 717316.59 M3.
- e. Silt/Clay -960636.28 M3.

CHAPTER-2

2.1) INTRODUCTION ABOUT THE COMMITTEE TO DRAFT BIP-19.

As decided in the BTC Level Committee meeting held on 21st May/2019, a committee is constituted vide Letter No.BTC/CI-33/2013/Pt-1/7 dated 29.05.19 to prepare a draft of Bodoland Industrial Policy'2019 with Operational Guidelines by reviewing the present Bodoland Industrial Policy 2014 and attributing new features/programmes with inputs from all District Industries & Commerce Centres of BTADs ,Govt of India/State policy, Chambers of Commerce , Industrialists, Economists etc. Thrust to be given on local resources, demands, manpower, infrastructures and also on human resource development, start up initiatives to meet the needs under liberalized economy. The validity period of present policy is going to be over by 30.11.2019.

The committee consists of the following members.

- | | |
|---|-------------------|
| 1. Mr H D Das
GM, DICC, Kokrajhar | Chairman. |
| 2. Mr Bikram Kalita, Functional Manager,
O/o GM, DICC, Kokrajhar. | Member Secretary. |
| 3. Mr Achintya Goswami, Functional Manager
O/o GM, DICC, Baksa. | Member. |
| 4. Mr Shahjahan Ali Ahmed, Functional Manager,
O/o GM,DICC, Chirang. | Member. |
| 5. Mr R Dutta, ADCI,
O/o GM,DICC, Udalguri. | Member. |
| 6. Mr Dibyajyoti Das, Asst. Manager,
O/o Addl. Director & CHD. | Member. |

2.2) **THE BASIC OBJECTIVES & STRATEGIES OF THE INDUSTRIAL POLICY:**

- a) To develop Micro, Small Medium Enterprises both manufacturing, service and business sector and to provide self-employment to educated unemployed youth with thrust in rural and urban areas.
- b) To attract investment from outside areas of BTC/Assam to invest in the BTC through setting up of Industries, based on local resources and raw materials and thereby creation of an environment for employment to local youths.
- c) To create an environment for industrialization so that investors find a positive communication during setting up of a project.
- d) To provide an environment for self-employment/creation of employment opportunities by setting up of Micro/Small manufacturing, service and business enterprises with support from the BTC.
- e) To provide for creation of infrastructural facilities in the BTC areas so that required **land/shed** for proposed industrial unit can be available.
- f) To provide for marketing assistance/facilities by organizing fairs and exhibitions by participation in which industrial ventures can get wide exposure and can get market for their products.
- g) To provide assistance for participation in **trade fairs** organized in **State/National/International level** by other agencies where ideas for marketing strategies for sale of products/competitiveness in the market can be analyzed by the participating units.
- h) To provide assistance for human resource development/skill up gradation to promote and create environment for industrialization to a higher level.
- i) To revive and promote traditional crafts and industries by providing training, marketing , financial support and cluster development activities
- j) To identify different viable industrial activities, a Data Bank will be created for resource mapping in BTADs.
- k) To develop and support cluster level industrial activities.
- l) To support Start-Up activities and to formulate Start-Up policy.
- m) To promote rapid Industrialization by effective use of Single Window Agency under Ease of Doing Bussiness (EODB) along with self certification system.
- n) To upgrade tea industry and promotion of Small Tea Growers .
- o) To develop export marketing through promotion of Border Trade Centre.

2.3) IMPLEMENTING AGENCY:

The Implementing Agency for **the BIP'2019** in respect of the Micro, Small and Medium Industries/Enterprises shall be the District Industries & Commerce Centre of respective district and the Additional Director & CHD ,BTC, Kokrajhar.

CHAPTER-3

3) DEFINITIONS:

3.1) Micro and Small Enterprises- (As per MSME Act,2006 and subsequent amendments):-

Manufacturing Enterprises have been defined in terms of investment in plant and machinery (excluding land & buildings):

- a) **Micro Enterprises-** investment up to Rs. 25 lakh.
- b) **Small Enterprises-** investment above Rs. 25 lakh & upto Rs. 5 crore.

Services enterprises have been defined in the terms of their investment in equipments (excluding land & building):

- a) **Micro Enterprises-** investment upto Rs. 10 lakh
- b) **Small Enterprises-** investment above Rs. 10 lakh & up to Rs. 2 crore.

Manufacturing means any activity that brings out a change in an article or articles as a result of some process, treatment, labour and results in transformations into a new and different article so understood in commercial parlance having a distinct name, character,use, but does not include, such activity of manufacturing as may be prescribed by Finance Department.

3.2) Medium Enterprise- (As per MSME Act, 2006 and subsequent amendments)

- i. **Manufacturing enterprises** have been defined in terms of investment in plant machinery (excluding land and buildings).
 - a) **Medium enterprises-** Investment above Rs. 5 crore & up to Rs. 10 crore.
- ii. **Service enterprises** have been defined in terms of their investment in equipments (excluding land & buildings):
 - a) **Medium enterprises-** investment above Rs. 2 crore & up to Rs. 5 crore.

3.3) Council- Means Bodoland Territorial Council notified vide No. TAD/BTC/161/2003/6 dated Dispur the 31st Oct./2003.

3.4) Council Area- Means Bodoland Territorial Council Areas including four districts.

3.5) EM- Means Executive Member of Council, i/c Industries & Commerce Department.

3.6) The Policy, 2019- Means Bodoland Industrial Policy' 2019.

3.7)Eligible Unit- Means New Units set up on or after 01-12-2019.The new units will be eligible for incentives under the policy'2019 except negative list published by Govt. of Assam under Industrial & investment Policy'2019 and that notified by BTC from time to time (Annexure I). The location of the industrial units and their registered offices shall be within the council areas.

3.8)Existing Unit- Means an Industrial Unit which is or was in commercial production at any time prior to 01-12-2019 shall be considered as an existing unit for the purpose of the incentives under the policy 2019.

3.9)Fixed Capital- Means the cost of plant and Machinery, Land and Building. Cost of Plant and Machinery includes installation charge, internal electrification and installation of transformer with cost of electrical installation from transformer to factory shed and DG set and such other equipment/s which are directly related to the production process /service . activities. In case of micro unit,computation of Fixed Capital Investment includes cost of Land , Factory Shed and Go down also.

In case of service sector unit like Hotel, Nursing home , Chemical Laboratories, Testing Laboratories, Diagnostic Centre, X-ray Centre, MRI Centre etc, investment in Plant and Machinery ,equipments, Land and Building directly connected with the activities will be taken into consideration .

3.9.1) Explanation: Plant and Machinery shall cover the cost of newly purchased Plant and Machinery in case of MSME units. Second hand, old purchased machinery will not be considered as eligible investment.

3.9.2) Explanation : Cost of Land means ,cost of land used for factory building purpose only derived from registration value of land or the actual cost of land whichever is lower, while proportionate stamp duty and registration fees shall be part of the cost of land . Cost of development of land will not be eligible.

3.10) Non-Eligible Units- Means all industries/enterprises which are mentioned in Industrial & Investment policy of Assam'2019 and BTC notification issued from time to time (Annexure-I).

3.11) PERIOD OF VALIDITY: The package of incentives under the policy'2019 shall become effective from 01-12-19 and remains in operation for a period of five years or till such time as the Council may consider it proper. The Council reserves the right to make any amendments to the policy.

3.12)RIGHT OF THE BTC: In case the enterprise is not carried on by the entrepreneur in the manner satisfactory to the Council and also incase the entrepreneur fails or neglects to faithfully observe and perform any of the terms and conditions of the scheme, the Council have the right to forthwith take possession of the enterprise including all assets, raw

materials, finished goods etc. found in the premises. If any question arises to the interpretation of any provision of this rule, the decision of the BTC will be final and binding.

3.13) ELIGIBLE CATEGORY OF ENTERPRISES/INDUSTRIES:

Incentives under the Policy BIP'2019 shall be available for the following categories:

- a. All new MSME units as per BIP'2019 definition.
- b. All new as well as existing handicraft and traditional industrial units

3.14) **Start-Up:** As per the Department for Promotion of Industry and Internal Trade(DPIIT) , Govt. of India, an enterprise will be considered as Start-Up.

- a) Up to 10 years from its incorporation date
- b) If the turnover of the enterprise for any of the financial year since its incorporation has not exceeded INR 100Cr.

3.15) **UAM:** Udyog Adhar Memorandum (UAM) has been introduced by Govt. of India, Ministry of MSME, replacing the existing Entrepreneur Memorandum Acknowledgement-2 (EM Part-2) for registration of Micro, Small and Medium Enterprises which have already started commercial production. For Udyog Adhar Memorandum, the MSME unit has to submit their application through online (website www.udyogadhar.gov.in)

CHAPTER-4

4) PACKAGE OF INCENTIVES:

4.1 Allotment of Land: The Industries & Commerce Department, BTC will make efforts to provide for-

- a) Developed land with infrastructural facility and
- b) Undeveloped land in the existing Industrial estate on lease basis as per the existing terms and condition of State Industries & Commerce Department.

4.2 Allotment of Sheds: The Industries & Commerce Department, BTC will construct industrial sheds of different sizes in available and proposed Industrial Estates/Parks and will allot to industrial units on monthly rental basis as per existing terms and conditions of State Industries & Commerce Department and the monthly rent will be subsidized @50% for the first three years from the date of occupation, provided the industrial unit shall start commercial production within a period of six months from the date of allotment and subject to regular payment of shed rent as per agreement.

4.3 BTC Capital Investment Subsidy:

(A) All eligible Small Units will be granted Capital Investment Subsidy @ 20% on the amount spent on the cost of plant and Machinery and it's installation charge, internal electrification

and installation of transformer with cost of electrical installation from transformer to factory shed and DG set subject to a maximum of Rs. 15.00 lakh.

(B) All eligible Micro Units will be granted Capital Investment Subsidy @ 30% on the amount spent on the cost of plant and Machinery and its installation charge, internal electrification and installation of transformer with cost of electrical installation from transformer to factory shed and DG set and workshop shed/Building (only required for production purpose) subject to a maximum of Rs.10.00 lakh.

4.4) FINANCIAL ASSISTANCE SCHEME (Grants-in-aid)

- i) **OBJECTIVE** :- The scheme aims to help the unemployed youth, Artisans, Entrepreneurs who are short of fund and are unable to meet the conditions of Banks/Financial Institution for arrangement of credit assistance for setting up of their enterprises (MSME).
- ii) **NATURE OF INCENTIVES**:- An amount of maximum limit of Rs. 25.00 lakh (50% on total project cost on Plant & Machinery), would be provided as Financial assistance through the bank account of the entrepreneur of that particular project. Balance or shortfall of project cost would be met up by the entrepreneur from own source or other internal sources or from the Bank/FI.

4.5) 100% MARGIN MONEY ASSISTANCE SCHEME:

- (i) **OBJECTIVE**:- The main objective of the scheme is to provide financial assistance to entrepreneurs by way of margin money so as to enable them to run their enterprises by availing financial assistance from Banks/Financial Institutions.
- (ii) **NATURE OF INCENTIVES**:-_Margin money assistance will be 100 % of the margin contributed by the entrepreneur against the total term loan sanctioned by the banks or financial Institutions. Maximum ceiling is Rs. 25 lakhs to each running unit.

4.6. SUPPLY OF IMPROVED TOOLS AND MACHINERY:-

To increase productivity of artisan's unit/ Micro units, improved tools & modern machineries will be provided as grants to Artisans/Entrepreneurs , SHG (engaged in Industrial activities) and trained Entrepreneurs trained by different Govt. organization like NSIC,MSME, IIE, DI&CC etc for the specific trades feasible in BTC areas as decided by BTC level committee from time to time. The Cost of Machinery will vary as per the activity selected by the Deptt.of Industries & Commerce, BTC.

4.7) Market Promotion Scheme:

Products of the handicraft ,micro and small units face stiff competition for sale with the products coming from outside the state or country . The objective of the scheme is to provide marketing support so the products of handicraft ,micro and small unit could easily be sold in the national and international market at competitive prices. `

To promote such products in state, national and international level, it is proposed to arrange district, state and national level exhibitions and fairs in BTAD areas. As such, two district level exhibitions in each district and one BTAD level exhibition in district head quarter are proposed to be conducted every year to provide market exposure of the new products produced by the units located in BTAD area.

4.8) Interest Subsidy on Term Loan:

30% subsidy on interest on term loan from banks will be provided to all eligible Micro and Small units. The maximum limit will be of Rs. 3 Lakhs per year per unit.

4.9) EDP/ AWARENESS PROGRAMME/PRODUCT SPECIFIC TRAINING/STUDY TOUR

The Council will initiate training programme every year to up-grade human skill in relation to industrial activities. Industrial awareness programmes shall be conducted in each district within the Council areas. Product specific training for entrepreneurs covering all four districts through organizations like NSIC/MSME/CIPET/CFTRI/IIE/RUBBER BOARD/ SPICE BOARD/ TOKLAI TEA RESEARCH CENTRE etc. will be conducted every year. The study tour programme to have exposure on relevant, current activities will be undertaken.

4.10) CEM's THOLUWA UDYOG UNNAYAN ACHANI:-

Industries & Commerce Department of BTC Kokrajhar will take initiative for the improvement of the functioning of existing and new unorganized groups of artisans' units, handicraft units and registered SHGs located within BTAD area by way of one time grants which will be 100% of the cost involved (maximum Rs 1.00 L) depending upon the needs for up gradation/purchase of modern machinery , constructions of working shed etc.

4.11) DOMICILE ENTREPRENEUR SUPPORT SCHEME (DESS) :-

To attract domicile entrepreneurs/artisans/unemployed youths of BTADs who are working outside BTAD/State , a special incentive in addition to the incentives available in this policy , will be provided to start and run entrepreneurial ventures here to uplift the economy and also to encourage employment of local people, create entrepreneurial climate through their different HRD programmes, support activities relevant for BTC areas. The special incentives will be decided by the BTC level committee on the basis of their project activities and investment as and when required .

4.12) INDUSTRIAL INFRASTRUCTURE DEVELOPED BY PRIVATE SECTOR:

To promote commercial activities and petty business for employment generation, the private investment in case of construction of model commercial centre in market area, will be encouraged by the BTC by providing 25% subsidy of total building construction cost, maximum of Rs 10 lakhs. The private investor who will construct the commercial centre, should have plot in market area in his own name. The commercial centre will be minimum of 15 rooms of size 15X20 sq Ft with minimum amenities like Electricity connection (single/three phase), water provision, sanitary facilities etc. The promoter of the private property (commercial estate) to provide on lease/rent basis to the entrepreneurs who have

obtained loan from Bank /FI or Financial Assistance or Modern Machinery & Equipments from Industries and Commerce Department on priority basis at subsidized rate of rent.

4.13) CLUSTER DEVELOPMENT PROGRAMME:

The Ministry of Micro, Small and Medium Enterprises (MSME), Govt. Of India has adopted the cluster development approach as a key strategy for enhancing the productivity and competitiveness as well as capacity building of M.S.Es and their collectives in the country

Under the scheme ,there is a provision of component for Infrastructure Development where Govt. of India will provide grant of Rs10.00 Cr . For NE & Hill State, 80% cost of the total Project will be provided as grants and 20% share from the State/ BTC. For development of Industrial estate/ Industrial Area with more than 50% a) Micro b) women c) SC/ST unit will be set up.

Moreover, the expenditure incurred for diagnostic study, soft intervention, preparation of DPR etc. will be reimbursed by BTC.

4.14) DEVELOPMENT OF FOOD PROCESSING INFRASTRUCTURE :-

Considering the surplus Agriculture and Horticulture produces in BTC area, a Joint venture project is proposed to be developed in BTC areas under Cold Chain Scheme. The project will comprise of Storage Infrastructure, Food Processing Infrastructure, Minimal Processing Centre/ Farm Level Infrastructure, Distribution Hub, Reefer Transport, Irradiation Facility etc. The GOI will provide grants for the project maximum of Rs 10.00 Cr as grants. BTC share -25%.

4.15) Eligibility Criteria:

Registered MSME units started commercial production on or after 01-12-19 and before 30-11-24 shall be eligible to avail incentives provided they have to get eligibility status at the time of registration/UAM. At the time of registration/ identification, the unit will be issued eligibility status of the incentives available under the policy as per criteria, by the GM, DIC.

4.16) Implementation and Monitoring:

i) Implementing Agency:

- a) Incentives under this policy at Sl.No 4.3, 4.5,4.8,4.9 ,4.10, 4.11 can be claimed by the eligible unit only after obtaining UAM from the concerned DI&CC of BTC.
- b) All incentives under this policy at Sl. No. 4.1,4.2,4.4,4.6,4.7, 4.12 can be claimed by the unit/ entrepreneur only after obtaining Project Report of the selected project from the concerned DI&CC of BTC.
- c) One unit can avail only one of the following incentives during the policy period-
 - i) BTC Capital Investment Subsidy.
 - ii) Financial assistance (Grant-in-aid).
 - iii) 30% Margin Money assistance.

4.17) Committee for implementation of incentives under the policy:

A) District Level Committee:-

- | | | |
|--|---|----------------|
| 1.Principal Secretary, BTC /
nominated Representative. | - | Chairman |
| 2.Addl. Director & CHD,
Industries & Commerce Deptt,BTC | - | Vice Chairman. |
| 3. LDM of the District | - | Member |

- | | | |
|---------------------------------------|---|------------------|
| 4. District Employment Officer | - | Member |
| 5. Ex.-Engineer APDCL of the District | - | Member |
| 6. General Manager, DI&CC | - | Member Secretary |

B) BTC level committee:

- | | | |
|---|---|------------------|
| 1. EM, i/c Industries & Commerce Deppt,BTC. | - | Chairman |
| 2. Secretary, i/c Industries & Commerce Deppt,BTC.- | - | Member |
| 3. Sr.FA/FA of BTC. | - | Member |
| 4. All GM,DICCs under BTC | - | Member |
| 5. Addl. Director & CHD, Industries & Commerce Deptt., BTC. | - | Member Secretary |

4.18) Terms of reference of the Committee/s

- a. The Committee shall scrutinize the claim application/s and to approve the deserving proposal/s to avail fiscal incentives.
- b. The Committee shall meet as and when required.
- c. At least four members of the DLC/BTC level Committee including Chairman & the member secy. shall be necessary for any sitting of the Committee.
- d. Member Secretary will notify the date regarding sitting of the Committee with due approval of the Chairman and will send the agenda note of the meeting to the members at least three days before the meeting.
- e. The Committee shall review the implementation of various incentives scheme and also suggest to change or modification of any scheme to the higher authority.

ANNEXURE-I

List of Non-Eligible activities:

Following are the activities not eligible to get incentives under the Policy:

- (i) All goods falling under Chapter 24 of the First Schedule to the Central Excise Tariff Act, 1985 (5 of 1986) which pertains to tobacco and manufactured tobacco substitutes
- (ii) Pan Masala as covered under Chapter 21 of the First Schedule to the Central Excise Tariff Act, 1985 (5 of 1986)
- (iii) Plastic carry bags of less than 20 microns as specified by ministry of Environment and Forests Notification No. S.O. 705 (E) dated 02.09.1999 and S.O. 698(E) dated 17.6.2003
- (iv) Goods falling under Chapter 27 of the First Schedule to the Central Excise Tariff Act, 1985 (5 of 1986) produced by petroleum or gas refineries
- (v) In order to ensure genuine industrial activities, benefits under this policy will not be admissible to goods in respect of which only peripheral activities like preservation during storage, cleaning operation, packing, re-packing, labeling or re-labeling, sorting, alternation of retails sale price etc. takes place.
- (vi) Coke
- (vii) Saw Mill

- (viii) Galvanisation, Corrugation of sheet or both.
- (ix) Marble and decorative stone cutting from slabs/sheets and polishing unit.
- (x) Paper cutting from roll paper
- (xi) Coal to wash coal, sized coal
- (xii) Conversion of plain rod to tor rod
- (xiii) Refining and/or packaging of any type of edible oil. However, a unit which undertakes manufacturing of edible oil instead of mere refining and packaging, shall continue to get the incentive.
- (xiv) Refining of engine oil
- (xv) Conversion of coal to coke and Coke (including Calcined Petroleum Coke).
- (xvi) Any other items notified by BTC from time to time as non eligible.

CHAPTER-5

Operational Guidelines for Bodoland Industrial Policy' 2019

For smooth implementation of BIP'2019, these have been framed under the provision of chapter 4 of .BIP 2019 with the objective of specifying procedures to be followed for categorizing eligible units for availing the incentives provided in the BIP'2019. The units need not to obtain eligibility certificate separately .The unit will be issued eligibility status based on the condition & criteria fixed as per BIP' 2019 at the time of registration i.e. UAM by the respective General Manager of the District. Period of validity and effective date of these guidelines will be the same as that of the policy i.e. it will be effective from one 1-12-2019 to 30-11-2024 and will remain valid for a period of 5 (five) years or till such time as the BTC may consider fit and proper. Incentives under this policy are subject to availability of fund in annual budget.

The units eligible and fall within the purview of the BIP'2014 shall continue to be governed by the BIP'2014 . The existing BIP'2014 will cease to operate from the date of notification of new BIP'2019 unless otherwise extended by the BTC.

5.1 Definition:-

As per MSME Act 2006 and as described in the Policy.

5.2 Non-Eligible units:-

As per Policy as given in Annexure -I

5.3 Allotment of Land & Shed for setting up of Industrial Units:

Plots of land will be allotted to Industrial units on lease for a period not exceeding 15 (fifteen) years to set up Industrial units in IE/IA/IID/CE/Growth Centre etc. The area of land required will be decided by the District Level Land Advisory Committee, so formed by the BTC authority. The rent against the allotment of land and building will be fixed as per Notification issued by the Government of Assam. All Industrial Units engaged in

manufacturing, processing or servicing will be eligible for allotment of Land/sheds inside Industrial Area, Industrial Estate, Growth Centre, IID, Commercial Estate etc. Preference will be given to those units who have taken steps for financial assistance from Banks/Financial Institutions. After taking possession of the land/sheds from the department, the effective steps for construction of factory shed /installation of machinery should be taken within 6(six) months from the date of taking over, failing which the District Level Land Advisory Committee may cancel the allotment or may extend the date for a further period of 6(six) months if considered it proper. The committee may also cancel the allotment if it is found that the allottee has utilized the Land/sheds for other than industrial activities for which the land was allotted.

Application Form for allotment of shed /land etc at Annexure-2.

5.4 Committee for allotment of Land & sheds:

District Level Land Advisory Committee: The District Level Land Advisory Committee under BTC is formed with the following members to recommend allotment of Land, shed etc. in the line of the District Level Standing Advisory Committee (DLSAC) of the State.

- | | | |
|--|---|------------------|
| 1. Additional Director & CHD,
Industries & Commerce Deptt, BTC. | - | Chairman. |
| 2. LDM of the district | - | Member. |
| 3. Executive Engineer, APDCL /
representative | - | Member. |
| 4. Representative of Deputy
Commissioner | - | Member |
| 5. Representative of Chairman,
DDC (BTC) | - | Member |
| 6. Executive Engineer, PHE /
representative | - | Member |
| 7. Executive Engineer, PWD(B)
/representative | - | Member |
| 8. GM,DI&CC,BTADs | - | Member Secretary |

The functions of the Committee :

1. Selection of suitable Industries for the Industrial Estate, Areas etc.
2. Allotment of factory sheds to deserving entrepreneurs.
3. To solve the problems/disputes of the Industries in IE, IA, GC, CE etc.
4. To cancel allotment of factory sheds for improper use and review all infrastructure matter.
5. At least five members including Chairman, Member Secretary shall be necessary for any sitting of the Committee and the Committee shall meet once in a quarter.

5.5 BTC Capital Investment Subsidy:

A) All eligible Small Units who have not availed CCIAC under NEIDS'2017 will be granted Capital Investment Subsidy @ 20% on the amount spent on the cost of plant and Machinery and its installation charge, internal electrification and installation of transformer with cost of electrical installation from transformer to factory shed and DG set subject to a maximum of Rs. 15.00 lakh.

(B) All eligible Micro Units will be granted Capital Investment Subsidy @ 30% on the amount spent on the cost of plant and Machinery and its installation charge, internal electrification and installation of transformer with cost of electrical installation from transformer to factory shed , DG set and workshop shed/Building (only required for production purpose) subject to a maximum of Rs.10.00 lakh.

The units should obtain UAM from DICC for claiming CIS from BTC.

Land :-

Cost of land means ,cost of land used for the factory building only derived from registration value of land or the actual cost of the land which is lower. While proportionate stamp duty and registration fees shall for the part of the cost of the land. The cost of development of land will not be eligible.

Buildings:-

In case of building an estimate to be obtained from the PWD (B) and will be certified by Assistant Engineer of the Department. The estimate should be prepared as per the PWD SOR which was in force when the building was constructed. Completion certificate in prescribed format to be obtained from not below the rank of Assistant Engineer,PWD (B).

Completion Certificate of Engineer (APWD) at Appendix -A

Plant & Machinery:-

Cost of plant & Machinery comprises of cost of the Machines with Taxes, ,Import duties(if applicable),transportation cost , Installation charges,Erection charges ,loading and unloading charges etc.

Procedure for submission of Claim application :-

(1) The new micro and small scale enterprises (manufacturing and servicing) have to apply within six months from the date of commercial production to the GM, DICC with following documents

- (a) List of Plant & Machinery with value supported by proper bills & vouchers.
- (b) NOC from local authority/ Permission for Construction Building from Local Authority/Municipal Corporation / Municipal Board etc .
- (c) Power sanction letter, Power Bill Copy.
- (d) Bank Sanction letter & Disbursed statement.
- (e) List of employees with details.
- (f) Land Documents / Rent Agreement.
- (g) PAN No of the unit & AADHAR No of the owner.
- (h) Bank account No, Bank Branch address, IFSC code etc.

(i).UAM.

(2) At the time of issue of UAM, General Manager ,DICC will also issue the eligibility status of incentives under BIP'2019 to the unit.

(3) CA certificate on investment in Land, Building and Plant & Machineries other equipments, electrification, D.G.Set , Transformer Installation etc as per Appendix-B.

(4) The units have to apply incentives under BIP'2019 within one year from the date of commercial production along with the letter to CHD issued by the GM,DICC regarding eligibility of incentives.

(5) Any change of capital investment , products (new products) etc. before applying incentives i.e. within one year should be recorded or incorporated in the UAM without fail. Otherwise the investment will not be considered as eligible investment for the subsidy.

(6) All Payment/s should be made through Cheque / RTGS/NEFT /debit card etc.

Incentives to eligible enterprises to be identified by GM,DICCs:-

(a) CEM's Tholuwa Udyog Unnayan Achoni.

(b) Financial Assistance Scheme.

(c) Margin Money Scheme.

(e) Market Promotion Scheme .

(d) EDP/ Product specific Training Scheme.

(e) Domicile Entrepreneurs Support Scheme.

(f) I.I.D. in Private Sector

(g) Interest Subsidy.

(h) BTC Capital Investment Subsidy.

5.6) FINANCIAL ASSISTANCE SCHEME (Grants-in-aid)

An amount of maximum limit of Rs. 25 lakh (50% on total project cost on Plant & Machinery) , would be provided as Financial assistance through the bank account of the entrepreneur of that particular project. Balance or shortfall of project cost would be met up by the entrepreneurs from own source or other internal sources or from the Bank/FI. The applicant has to apply Financial Assistance as per prescribed Form at Annexure -4 along with PAN card, detail project report, UAM, NOC from local authority and NOC from Bank (if not defaulter) where the applicant/s bank account is operating to the General Manager, DICC with in stipulated time as per advertisement published by CHD ,BTC seeking application under FAS. The applicant

should have skilled training/ EDP from Govt. organization or Institution. The beneficiary should not avail any other incentive under BIP'2014/19.

Minimum age should be 18yrs and maximum 45 years. Moreover, the candidate should not be a beneficiary of other scheme of BTC.

Primary scrutiny of application is done by the o/o the GM,DICC and will forward to Addl.Dir.&CHD, Ind.&Commerce,BTC with a comment on findings .

5.7) 100% MARGIN MONEY ASSISTANCE SCHEME:

In order to meet the promoter's contribution towards the Bank Loan, 100% margin money will be provided to the entrepreneur by way of grants against the total term loan sanctioned and released by the banks or financial Institutions. Maximum ceiling is Rs. 25 lakhs to each proposed unit under implementation as well as running unit. The entrepreneurs claiming grant under this scheme must produce sanction letter supported by bank statement on released fund from the Bank along with the filled up application(Prescribed Form at annexure-5) and also supported by all other required documents within 1(one) year from the date of commercial production in case of running unit. In case of proposed unit under implementation, the unit has to submit application as per prescribed form along with Bank Sanction and disbursement letter, Effective steps taken by the unit . Eligible units may now apply within 1 year (12 months) from the date of disbursement of loan or date of commercial production. The eligible unit can avail any one of the incentives at 5.5 or 5.7.

5.8) Supply of Improved Tools and Machinery:

Some of the Industrial ventures can be set up with minimum infrastructural facilities. The entrepreneurs mostly living in rural areas can just afford for infrastructural facilities like Sheds, Electrification, Furniture & Fixtures etc. To such type of entrepreneurs, grants in the form of improved tools and modern machineries can be given so that they can start their ventures with minimum additional expenses/working capital of their own. Improved tools for Electricians, Plumbers, Mason (Mixture Machine), Welders (gas/electric welding machine), Embroidery machine (manual/computerised), Eri. spinning machine, DTP, Xerox machine, Spice grinding, Food processing machine, rubber processing, rice milling etc. can be provided to the trained personnel/potential personnel. The beneficiary who have availed any incentive under BIP'2014 will not be eligible under the scheme of SITM.

5.9) Market Promotion Scheme:

To sell the products produced by the micro, small and handicraft units in the State/ National level /International level have to face stiff competition with the products coming from outside the state or outside the country.

To promote such products in the state, national and international level, it is proposed to convene district, state and national level exhibitions and fairs every year in BTAD areas and accordingly proposed to hold two district level exhibition in each district and one BTAD level exhibition in district head quarter every year to provide market exposure of the products produced in BTAD area. Moreover to sell their products in national and international level fairs, provisions are made to reimburse 50% cost of travelling expenses, and 100% stall rent to participate in the National Level and International level Exhibition or trade fair organized by Industries & Commerce Department or Other organization like NSIC, MSME and other Govt. approved / sponsored events. Any registration fees etc for e-marketing/ GEM etc. will be reimbursed.

To boost the business of MSME in retail sector, The NSIC has launched e-commerce portal, viz. www.msmeshopping.com The salient features of this portal includes online registration, web store management, online buying and selling, multiple payment options, popular product section, multiproduct cart, customer support through call centre, attractive range of products, payment gateway for membership subscription and enhanced security features. The registration fees, membership subscription fees etc. required for this portal, development will be reimbursed under this policy.

5.10) Interest Subsidy on term loan:

30% subsidy on interest on term loan from banks, will be provided to all eligible Micro and Small units. The maximum limit will be of Rs. 3 Lakhs per year per unit. The indl. unit has to apply in specific form along with Bank sanction letter, Bank statement, UAM etc.

5.11) EDP/ AWARENESS PROGRAMME/PRODUCT SPECIFIC TRAINING/STUDY TOUR

The Council will initiate training programme on every year to up-grade human skill in relation to industrial activities and simultaneously at least three industrial awareness programmes shall also be conducted in each district within the Council areas. Further, at least one product specific training comprising of at least 50 entrepreneurs covering all four districts by the organization NSIC/MSME/CIPET/CFTRI/IIE/RUBBER BOARD/ SPICE BOARD/ TOKLAI TEA RESEARCH CENTRE etc. will be conducted in every year.

1. Cost of three days EDP in district/subdivision level will be fixed maximum Rs 1.50 lakh with minimum participant 50 nos.

2. Cost of one day EDP in district/subdivision level will be fixed maximum of 50,000/- with minimum participant 50 nos.

5.12) CEM's THOLUWA UDYOG UNNAYAN ACHANI:-

Industries & Commerce Department of BTC, Kokrajhar will take initiative for the improvement of the functioning of existing and new unorganized groups of artisans units, handicraft units, traditional industries and registered SHGs located within BTAD area by way of one time grants which will be 100% of the cost involved (maximum Rs 1.00 L) depending upon the needs for up gradation/purchase of modern machinery, constructions of working shed etc

1. Introduction:- In BTC areas, mainly agricultural based economy is prevailing and treated as Agro based industrial zone of Assam. Besides Agriculture, people gradually depend on artisan and handicraft based production for livelihood, such as Cane & Bamboo, Wood Craft,

Honey Processing, Pottery, Household Weaving, Hand Embroidery and Designed Making, Food Processing like Pickles, Bakery with country type Bhati, Brass Metal craft, Bamboo made articles etc. At present artisans are using traditional machinery and are not aware of about the various modern machinery which can be used to increase productivity and income . Hence to provide such machinery and suitable working shed need intervention from the Government.

2. Objective:- Industries & Commerce Department of BTC,Kokrajhar will take initiative for the improvement of these unorganized groups of artisans and handicraft units by way of one time grants which will be 100% of the cost involved (maximum Rs 1.00 lakh) depending upon the needs for up gradation/purchase of new machinery and construction of working shed etc.

3. Nature of Incentive:- An amount of maximum Rs 1.00 lakhs on the basis of required cost for up gradation of the project (including renovation of own shed, purchase of machinery and working capital for 1 month, will include in the incentive).

4. Eligible Units :- Any new and existing unit gone into commercial production on or after 01/12 /2019 and on or before 30/11/2024 is eligible.

5. After receipt of application from the artisan unit/handicraft unit/SHG etc,the GM, DICC will scrutinize all applications and will be verified by the field level officer to find out need base requirement of the artisans unit/handicraft unit /SHG . A detail report will be prepared by the GM based on the requirements /needs of the unit and will recommend for placing in front of DLC for approval.

6. Selection Process :- (a) One District Level Committee headed by Chairman,DDC, Secretary , I&C Department,BTC- member ,Vice Chairman, Additional Director & CHD other members- all GM,BTADs , Sr FAO,BTC- will be Constituted for approval of the selection list, where FM, DICC will be the Member Convener. The committee will have to approve the proposals and recommend for sanction.

7. Fund will be disbursed to the units in their bank accounts in phase manner . After proper utilization of 1st installment, 2nd installment will be released to the unit. A joint committee comprising of Secretary, BTC , Addl. Dir. & CHD , and GM,DICC will visit and verify their utilized amount and submit report to release the 2nd installment. Final installment will be released after getting joint verification report, by GM,DICC.

5.13) **DOMICILE ENTREPRENEUR SUPPORT SCHEME (DESS) :**

This scheme will have three components as follows:

- A. Setting up Micro enterprises in specific sectors.
- B. Conducting EDP training/Cluster Dev/ Seminar/Exposure Tour/ Innovation Programme etc.
- C. Industrial Infrastructure Development/ Marketing Support/Exhibition outside the state.

Incentives:-

A. Setting up of Micro Enterprises:-

- i. 50% Margin Money up to 10,00,000/-against bank loans released will be provided.

- ii. Excess 10% Capital Investment Subsidy above normal Capital Investment subsidy as per existing BIP will be provided.
- iii. Rs 1000/- employment incentives will be provided to the owner per employee upto 25000/- per unit.
- iv. Special incentives will be provided to workers for product specific training outside BTADs in Food Product/ Handicraft/ IT sector to the tune of Rs 5000/- per trainee upto Rs 50000/-per unit.

B. Conducting EDP training/Cluster Dev/ Seminar/Exposure Tour/ Innovation Programme

i. For conducting EDP, Seminars, an amount of Rs 2 lakh (Max) will be provided for each programme , linking up trained personal with financial institutions with feedback session.

ii. For cluster development programme,an amount of Rs 3 lakh will be provided for soft interventions (ie study, training, project preparation, exposure efforts) and for hard interventions, an amount up to Rs 25 lakh will be provided for activities like infrastructure development, Common Facility Service Centre, marketing network.

iii. For start up innovation programme, experts on line will be provided fund for conducting sensitization programme, special programme, incubation support programmes etc.

C. Industrial Infrastructure Development/ Marketing Support/Exhibition outside the state:-

- i. For creating new Industrial Infrastructure(CE/sheds for micro enterprises on lease, stall for entrepreneurs in exhibition ground or pin pointed commercial area for show room) incentives to be provided will be provisioned as these efforts will facilitate needy artisans, unemployed youths seeking to start enterprises.

The eligible entrepreneurs will have to apply under the scheme with all required documents and BTC level committee will consider for sanction and implementation.

5.14) INDUSTRIAL INFRASTRUCTURE DEVELOPED BY PRIVATE SECTOR:

To promote commercial activities and micro enterprises for employment generation, the private investment in case of construction of model commercial centre in market area, will be encouraged by the BTC by providing 25% subsidy of total construction cost maximum of Rs 10 lakhs. The private investors who will construct the commercial centre, should have plot of land in market area in his own name. The commercial centre will be minimum of 15 rooms of size 15X20 sq Ft with minimum amenities like Electricity connection,(single/Three phase) water provision , sanitary facilities etc. The promoter of the private property (commercial estate) to be provided on lease/rent basis to the entrepreneurs who have obtained loan from Bank /FI or Financial Assistance or Modern Machinery & Equipments from Industries and Commerce Department on priority basis in subsidized rate of rent. The applicant/private investor has to apply to the O/o GM,DICC of respective district after completion of the infrastructure with following documents.

- i. An estimate approved by the Asstt. Engineer, PWD as per recent APWD rates.
- ii. Certificate on actual expenditure incurred on the construction to be obtained from not below the rank of Asstt. Engineer, APWD.
- iii. Verification Report to be submitted by the Asstt. Manager of DICC.
- iv. NOC from Local Authority/Permission for construction of sheds.
- v. Land documents like Purchase deeds, Zamabandi copy etc.
- vi. D.L.C will be the final authority to approve eligible amount.

5.15) CLUSTER DEVELOPMENT PROGRAMME:

The Ministry of Micro, Small and Medium Enterprises (MSME) Govt. Of India has adopted the cluster development approach as a key strategy for enhancing the productivity and competitiveness as well as capacity building of M.S.Es and their collectives in the country

Under the scheme, there is a provision of component for Infrastructure development where in Govt. of India will provide grant of Rs 10.00 Cr. For NE & Hill State 80% cost of the total Project will be provided as grants and 20% share from the BTC. For development of Industrial estate/ Industrial Area with more than 50% a. Micro b. women c SC/ST unit will be set up.

Moreover, the expenditure incurred for diagnostic study, soft intervention, preparation of DPR etc, will be reimbursed by BTC.

- i. For prediagnostic study report of Cluster Development Rs 50000/- will be earmarked for each district.
- ii. For soft intervention like study tour, contingency expenses, training, Exposure visit etc and linking up each cluster to Bank will be provided Rs 1.00 Lakh against each cluster.
- iii. For hard intervention, Preparation of DPR by engaging technical consultancy organizations, Design Development, Marketing link up process etc provision of Rs 5.00 lakh will be earmarked for each clusters.

5.16) Development of Food Processing Infrastructure :-

Considering the surplus Agriculture and Horticulture products in BTC area a Joint venture project is proposed to be developed in BTC areas under Cold Chain Scheme. The project will comprise of Storage Infrastructure, Food Processing Infrastructure, Minimal Processing Centre/ Farm Level Infrastructure, Distribution Hub, Reefer Transport, Irradiation Facility etc. The GOI will provide grants for the project maximum of Rs 10.00 Cr as grants. BTC share 25% may be proposed to keep provision for primary works like calling expression of interest, engagement of consultancy organization, for secondary works like DPR preparation etc.

5.17) Implementing Agency:

All the above categories of Industrial units have to submit their claims in the office of the respective General Manager. The General Manager in turn will scrutinize, verify the applications through officers and submit the proposals in the Committee for approval etc. The proposals under BTC Capital Investment Subsidy will have to be verified through officers not below the rank of Asstt. Director.

District Level Committee (For, BTC Capital Investment Subsidy, Interest Subsidy, CEM's Tholuwa Udyog Unnayan Achari and Market Promotion Scheme):

- | | | |
|--|---|-------------------|
| 1. Principal Secretary, BTC / representative | - | Chairman |
| 2. Addl. Director & CHD, Industries & Commerce Deptt.,BTC. | - | Vice Chairman |
| 3. General Manager, DICC's | - | Member Secretary. |
| 4. LDM of the district | - | Member |
| 5. District Employment Officer | - | Member |
| 6. Executive Engineer, APDCL / representative | - | Member |

Terms of reference::

- (1) The committee shall examine the proposals/applications and select beneficiaries. The committee shall also approve incentives for micro and small enterprises.
- (2) The committee shall meet once in a quarter.
- (3) At least 4(four) members including Chairman, Vice Chairman, Member Secretary shall be necessary for sitting of the committee.
- (4) The committee may review the implementation of the schemes and suggest measures to higher authority for better results under the schemes.

BTC Level Committee (For Supply of Improved Tools & machinery, grant of MMA, Financial Assistance Scheme, EDP/ Awareness Programme/ Product Specific Training/ Study Tour, DESS,Industrial Infrastructure Developed by Private Sector, Cluster Dev. Programme, Development of Food Processing Infrastructure):-

- | | | |
|--|---|------------------|
| 1. EM,i/c Industry & Commerce Department,BTC. | - | Chairman |
| 2. Secretary, i/c Industry & Commerce Department,BTC. | - | Member |
| 3. Sr. FA/FA of BTC. | - | Member |
| 4. General Manager, DICC,BTADs | - | Member |
| 5. Additional Director & CHD, Industries & Commerce Department, BTC. | - | Member Secretary |

Terms of reference :

- (1) The committee shall examine the proposals/applications and select the beneficiaries.
- (2) The committee shall meet once in a quarter.
- (3) The Chairman of the committee may co-opt any expert.
- (4) At least 4(four) members including Chairman, Member Secretary, Sr. FA, BTC shall be necessary for sitting of the committee.
- (5) The committee may also review the implementation of the scheme and may suggest measures to improve performance under the schemes.

5.18) Eligibility Criteria:

- i) All incentives under this policy as mentioned can be claimed only after obtaining UAM from the concerned DI&CC as applicable.
- ii) One unit can avail only any one of the following incentives during the policy period.
 - a) BTC Capital Investment Subsidy.
 - b) Financial Assistance Scheme (Grants).
 - c) Margin Money Assistance.

5.19) Procedure for availing BTC capital Investment Subsidy:

- a) New Units shall apply in Prescribed Form No.1.
- b) Application for BTC capital Investment subsidy shall be submitted to the concerned authority in prescribed format. (GM, DICC/Addl. Director Industries & Commerce Deptt.)
- c) The documents indicated for BTC Capital Investment subsidy are to be furnished.
- d) GM, DICC will get the unit physically verified by an authorized officer of DICC/O/oADCIs. Besides physical verification of the Unit, the enquiry officer will also ascertain the quantum of CIS eligible for the unit and submit his enquiry report in prescribed format (Form-2).
- e) On receipt of enquiry report in respect of eligibility as well as quantum of eligible CIS for the unit, GM,DICC will place the proposals before the District Level Committee (DLC) for consideration.
- f) On receipt of the approval of DLC, one duly signed statement along with the minutes of DLC meeting shall be forwarded to the Addl. Director & CHD, Industries & Commerce Deptt., BTC, Kokrajhar for allotment of fund.
- g) On receipt of the fund, the Addl. Director, Industries & Commerce Deptt., BTC will release the incentives amounts to the units through their respective Bank accounts as per chronology of the selection list. Prior to release of incentives, field verification shall be carried out through an officer of the DICC/O/o ADI&CHD to ascertain the status of the units.
- h) The unit shall submit an undertaking on Non Judicial Stamp Paper as per Annexure-A before release of the incentive.

5.20) Procedure for Grant of BTC MarginMoney:

- a) Two sets of application for grant of Margin Money under BTC Margin Money scheme shall be submitted to the concerned authority in prescribed format with all documents.
- b) The proposal under BTC Margin Money Scheme will be placed before the BTC Level Committee for consideration.
- c) On receipt of fund, the Addl. Director & CHD will release the incentives to the units through their respective Bank accounts against the approved proposals of BTC Level Committee.
- d) The Beneficiaries shall submit undertakings on non judicial stamp paper as per Annexure -A before release of grant.

5.21) Procedure for Grant of Financial Assistance to Micro Enterprises (Grants-in-aid):

- a) The application for grant of financial assistance shall be forwarded to Addl.Director&CHD by concerned GM, DICC/O/o ADCIs with statements on applicants.
- b) The Addl. Director & CHD shall place the applications before the BTC Level Committee for consideration.
- c) On receipt of the approval on selection list by Selection Committee, the Addl. Director&CHD, Industries & Commerce Deptt.,BTC, Kokrajhar will release 50% of grant amount to the enterprise/units through their respective Bank accounts after observing necessary formalities.

- d) The beneficiaries shall submit undertakings on Non Judicial Stamp paper (Annexure-A) and Bill&Cash memo of purchased machineries/ equipments etc. before release of grant.
- e) GM, DICC's will get the unit physically verified by an authorised officer of DICC/O/o ADCIs. Besides physical verification of the Unit, the Enquiry Officer will also ascertain proper utilization of fund released to enterprise/ beneficiaries and submit his Enquiry Report in prescribed format (Annexure-B).
- f) On receipt of Enquiry Report in respect of proper utilization of released amount to the enterprise, the Addl. Director & CHD will release the rest amount observing required formalities. The GM, DICC's are to submit Annual Status Report of the units upto 3 (three) years.

Model Application Form for Vocational Training/Study Tour/EDP etc.:

(Form No.-3)

1. Name of the Entrepreneur/Unit :
2. Address details with contact No.:
3. Qualification:
4. Training Undergone, if any :
5. Present Occupation:
6. Have you availed any incentive from the BTC?
If yes give details.
7. Have you availed any Loan through DI&CC/Banks etc.?
If yes give details.
8. Trade in which you are interested to undergo training.
9. Bank A/C No.& IFSC
(Name of Bank & Branch) :

Place:

Date:

Signature of the Applicant in full

Model Application Form for Claiming BTC Capital Investment Subsidy:

(Form No.-1)

1. Name of Industrial Unit:-
 - a) Factory Address with Telephone No./Mobile No. Etc.
 - b) Office Address with Telephone No.
2. Constitution of the Unit (Prop./Partner/Pvt. Ltd./Co-operative):
3. Name & Address of the Prop./Partner/Managing Director etc.:-
4. Registered Office Address with Telephone No:-
5. Whether new unit or existing unit undergoing expansion.
6. Name of the Machinery/Equipment/Accessories (Annexure-I)
7. Date of commencement of commercial production/operation:-
(In case of expansion, date of expansion)
8. Date of registration:
 - (a) UAM No. & Date (Expansion, if any, must be recorded with all relevant data) :

9. Fixed capital investment (Rs. in Lac.):

Particulars	For New Unit	For Existing unit		
		Before expansion	During Expansion	Total
a. Land b. Site Development. c. Building:- i) Office Building: ii) Factory shed: d. Plant & Machinery/ Accessories etc. e. Electrical Installation: f. Preliminary and pre- operative expenses: g. Miscellaneous fixed expense: h. Total expenses:				

10. Source of Finance:

a. Promoters contribution:

b. Equity:

c. Term Loan:

d. Un secured Loan:

e. Internal resources:

f. Any other source (please specify):

11. Detail of Term/Working Capital Loan (if any): (Rs in lakh)

Name of Bank/financial institute	Amount of Term/working Capital loan sanctioned	Sanction Letter No. & date	Amount of Term/working Capital loan Disbursed.

12. Details of unsecured loan (if any): (Rs in lakh)

Name	Amount	PAN No.	Mode of Payment

13. Power:

A. In case of new units:-

i. Sanctioned Load

ii. Connected Load

B. In case of existing units:-

- i. Connected load prior to expansion.
- ii. Additional connected Load for expansion

14. Details of Land & Building:-

A. Land:-

a. Own Land:-

- i) Land area, Revenue Village, Dag No. & Patta No.
- ii) Date of Purchase.
- iii) Date of Registration.

b. Land allotted by Government:-

- i) Date of allotment/Agreement.
- ii) Date of taking over possession.

c. Lease hold Land :-

- i) Date of lease of land
- ii) Period of lease

B. Building :-

a. Own Building:-

Built up area :

ii) Rented Building

Area of Building:

15. Details of Production/Service:

Sl No.	Name of The Products/Services	Annual Installed Capacity		Annual Production/service during last year/from the date of commercial production till date(if any)		Remarks
		Quantity	Value Rs. in lakh	Quantity	Value(Rs.in lakh)	

16. For a New Unit and Existing Unit:

Sl No.	Name of the Raw material	Additional Requirment		Annual Requirment	
		Quantity	Value(Rs. In lakh)	Quantity	Value(Rs. In lakh)

17. Employment Generation:-

(List of employees to be attached)

Sl No.	Category	For New unit	For expansion Units		
			Before expansion	After expansion	Total
1	2	3	4	5	6
1. Managerial					

2.Supervisory 3.Skilled 4.Semi-skilled 5.Un skilled 6. Others					
Total:-					

18.Certificate From the Registered Chartered Accountant in official stationery.
(For Units whose investment exceeds Rs.1 crore.)

Name of the Chartered Accountant:

I/We hereby certify that M/S.....(Name of the unit with location)
has made capital investment in their unit for the period from.....to.....for
manufacturing/rendering service of.....by the unit.

Sl No.	Items of fixed Assets	Value of Investment in rupees(Amt. in Rs)
1	Cost of land including purchase value, registration etc.	
2	Cost of development of land including boundary wall approach road, culvert/bridges, godown, labour quarter etc.(Pl. Specify)	
3	Cost of Building a. Factory Building. b. Office Building. c. Architect fees/fees towards preparation of estimate etc.	
4	Cost of Plant & machinery	
5	Accessories	
6	Electrical Installation	
7	Loading, unloading, transportation, erection expenditure, insurance etc.	
8	Pre-operative/ Preliminary to be capitalised.	
9	Miscellaneous fixed assets/essential items etc.	
	Total:	

I/We have checked the books of accounts of the unit, the invoices etc and certify that the aforesaid information is verified and certified to be true. We also certify that all the aforesaid items have been dully paid for and no credit is raised there against in the Books of the unit.

Date: Signature of the Chartered Accountant

Place: Registration No. & Seal

19. Bank Account No. with IFSC and name of the Bank branch where the subsidy amount is to be deposited.

20. I/We declare and affirm that the particular/statement furnished above, are true to my /our knowledge and belief and if any statement made herewith in connection with this claim is detected as false or misrepresentation the amount of subsidy granted by the Government will be refunded by me /us to the Government.

Place : Signature of the Applicants in full
Status in relation to the unit

Date: Seal :

ANNEXURE-I

STATEMENT OF INVESTMENT ON PLANT & MACHINERY

Form No.-2

(Fill up whichever is applicable for Small scale; all columns are to be filled up)

1		Name of the Plant & Machinery covered by each consignment etc.
2		Name & Address of the firm from which purchased or with whom firm order placed.
3	a	Particulars of placing & acceptance of firm Order No. & date of advance paid & received
	b	Date of dispatch of machinery
	i	Station from
	ii	Station to
	iii	Mode of Transportation
	iv	Particulars of dispatch documents
4		Date of arrival of machinery at factory site
5	a	Suppliers bill no. & date
	b	Full cost of machinery as per bills, including taxes etc.
		& including advance (if any paid)
	c	Particulars of payment to the machinery supplier
	i	Date of payment
	ii	Mode of payment (cheque/bank draft no. & date)
	iii	Receipt no. & date

6	a	Name & full address of the Carrier through whom the machinery were dispatched by the supplier.
	b	Freight for carrying the machinery
	c	Receipt of freight from the carrier
	d	Demurrages charges paid (if any).Reasons for payment of demurrage charges to be mentioned.
7	a	Name & Address of the Insurance Company with whom the consignment was insured to cover risk in transit.
	b	Amount Insured for
	c	Insurance premium paid (if any)
8		Total amount paid towards Cost of Machinery, Freight, Demurrage & Insurance
9		Sources of finance (pl. Specify)
10		Date of erection of machinery at factory site
11		Date of Commissioning of the Machinery
12		Any other particulars

Date :

Signature in full on behalf of the Unit with seal :

Place:

Certified that I have personally verified the particulars mentioned above with the original bills and vouchers and found them to be correct in all respect and the machinery mentioned in the form have already been erected/proposed to be erected for functioning in the factory of M/S.....

Date & place:

Signature in full & Seal of the enquiry Officer

Counter signed by:

(Not below the rank of ADCI).

General Manager, DICC

**Model Application Form for Claiming Margin Money
(Maximum limit Rs.25 Lakh):**

Form No.-4

1. Name of the Applicant with Address details :
2. Correspondence Address with contact No. :
3. Date of Submission of Loan application to the Bank / Financial Institution :
4. Name of the Bank / Financial Institution :
5. Date of sanction by the Bank / Financial Institution (Sanction letter to be attached) :
6. Amount of Loan Sanctioned :
 - a. Term loan Rs.
 - b. Working capital loan Rs

- c. Margin Money paid by the owner : -
7. Registration No. of DI&CC (UAM) :-
8. Total amount of Loan disbursed (Rs.):TL/WC separately-
(Latest Bank certificate/Bank statement to be attached).
9. Bank A/c No. & IFSC :
10. Earlier availed Financial assistance/BTC Capital Investment Subsidy(Details) :

Place : _____ Signature in full of the Applicant
Date :- _____ (Seal)

Model Application Form for Claiming Improved Tools & Machinery:
Form No.-5

1. Name of the Artisan/entrepreneur :
(Individual / Self Help Group) :
2. Address details with Tel. Nos. etc. :
 - a. Permanent :
 - b. Present :
3. Qualification (In case of individual) :
4. Experience in the applied Trade (Individual / Self Help Group)
5. Training undergone (Sponsored by Govt./ Semi-Govt. organisation) :
6. Name of the project with brief description on project. :
7. Names of Machinery & Tools required :
8. Have you availed any incentive from BTC earlier?
If yes, give details with documents:

Place: _____ Signature in full of Applicant
Date: _____

(N.B.- All relevant Certificates to be attached)

**Enquiry Report for Grant of BTC Capital Investment Subsidy Under
BIP, 2019:**

A		Name of the Industrial Unit		
B		Date of commencement of commercial production/ service rendered by the unit		
C		Date of receipt of application for CIS by DICC/ADI&CHD		
D		Date of physical verification of the unit with name and designation of enquiry Officer		
E		Date of submission of report		
1		Factory address of the unit with Telephone/ Mobile No. if any		
2	a	Constitution of the unit (i.e. Proprietary/		

		Partnership/ Private Limited Company/ Co-operative Society/ Trust/ Any other legal entity)		
	b	Name & Address of Proprietor/ Partners/ M.D./Secretary/President/Trustee etc.		
3		Details of Registration of the Unit		
		UAM No. & Date		
4		Details of Land		
	a	Whether land is owned/leasehold from private party/ Alloted by the Govt./Govt. Agency		
	b	If own, No. & Date of Registration of the purchased deed & purchase value		
	c	Total Area		
	d	Dag Number, Patta Number, Revenue Village and Mauza		
5		Details of Factory Building		
	a	Whether own building or rented		
	b	In case of own building		
		i. total area of construction		
		ii. Total cost of construction		

6. Eligible Fixed Capital Investment :

	Particulars	Amount applied For (Rs.)	Eligible Amount(Rs.)	Reason of Deduction if any
1	Land with registration fee & stamp duty			
2	Land Development			
3.	Factory/Institutional Building/Office Building			
4	Plant & Machinery/ Equipment:			
	a. Basic Value including taxes insurance etc.			
	b. Transportation/ loading/unloading charges			
	c. Installation/ erection charges			
5	Accessories			
	Electrical Installation			
	a. Drawl of Power line			
	b. Internal Electrification			
	c. D.G. Set			
6	Preliminary & Pre-Op. Expenses capitalized			
7	Miscellaneous fixed assets			
	Total =			

7. Source of Finance:

Sl.	Particulars	Amount in
-----	-------------	-----------

No.		Rupees
a	Proprietor's contribution	
b	Term Loan from Bank/ Financial Institution	
c	Unsecured Loan details	
d	Any other source (to be specified in details)	
	Total =	

8. Power:

a	Sanctioned Load	:	
b	Connected Load	:	
c	Date of Power Connection	:	
d	In case ,power yet to be connected	:	
	i. Rating of DG set	:	
	ii. Date of NOC form appropriate authority for installation of D.G. set	:	

9. Items of Productions/ Service rendered :

10. Raw Material details :

11. Employment Generation-

i. Managerial :

ii. Non-Managerial :

12. Whether the unit availed any Govt. incentives :

(If yes, specify)

Annexure-A

UNDERTAKING

To be submitted at the time of receiving incentives in non-judicial stamp paper)

I/We, Sri/Srimati _____ son/daughter/wife of
Sri/Late _____ of age _____ years,
resident of _____ (Full address) Managing
Director/Managing Partner/Proprietor/ _____ /Authority
holder of M/s _____ registered
office at _____ factory located at _____
(Full address) having manufacturing/service activities of _____ in the district
of _____ received to-day a sum of Rs. _____ (In words)
_____ only by cheque/Bank

Account receipt of which I/we hereby acknowledge as the _____
(incentive) under Bodoland Industrial Policy, 2019 for my/our unit carrying under the name &
Style of M/S _____ herein after referred to
as "Enterprises/Unit" and I/We on behalf of the unit give the following undertaking for the
said grant/subsidy.

1. That in case the grant/subsidy has been obtained by me/us by misrepresenting of essential facts/furnishing false information or if my/our unit goes out of production/service or effect substantial contraction within two years from the date of receipt of grant/subsidy or within five

years from the date of commencement of commercial production/service whichever is later, I/We shall refund the grant/subsidy if it is claimed by the implementing agency after I/we be given an opportunity of being heard.

2. That in case, any overpayment is made due by wrong calculation or misinterpretation of the rule or otherwise, the same amount shall be refunded by me/us or shall be adjusted against future grant/subsidy due, as and when demanded by the implementing agency.
3. That I/We shall fulfill the conditions laid down in Bodoland Industrial Policy, 2019.
4. That I/We shall abide by all the rules and regulation as stipulated under the Industrial Policy and also any modification thereof, in due course.
5. That I/We shall utilise the grant/subsidy for the purpose for which it is given and furnish a certificate of its utilisation to the implementing agency within a period of 3(three) months from the date of receipt of payment of the grant/subsidy.

In default, I/We or my/our successor(s) shall be personally liable to refund the above said sum.

Date :

Place :

Witness

1.

2.

Signature in full of the Applicant
Office seal.

Annexure-B

FAS Format(On Non Judicial Stamp Paper of Rs 20/-)

UNDERTAKING

WHERE as the Bodoland Territorial Council has granted an amount of Rs. (..... Rupees) only under the Financial Assistance Scheme for setting up an enterprise by M/S.....for manufacturing/servicing (trade/product) at..... (location of the enterprise) for the year

I,

Sri/Smt.....

S/O,W/O,D/O.....

.....of

Village/Town.....P.O.....

..... P.S.Dist., BTC,

Assam, do hereby bind myself, my heirs, executors and administrator in consideration of the said financial assistance to spend the entire amount for the purpose for which it has been granted.

2. If at any time the Bodoland Territorial council or Industries & Commerce Deptt., BTC, Assam or any other authorized person or persons is not satisfied that the above sanctioned amount or any portion thereof has been misappropriated or not utilized, I shall be bound on demand by Industries & Commerce Deptt., or his representative to repay the said sum of money forthwith.

3. That, I will furnish the money receipt, bill & vouchers/cash memo etc for purchasing of Machine/Equipments/Raw materials against the sanctioned amount under financial assistance granted by the BTC authority to the G.M., DICC or Addl. Director & CHD or any other authorized person of Industries & Commerce Deptt., BTC, Kokrajhar.

Date

Place

Witness

1.

2.

Signed in presence of officer of DI&CC

Name & Designation of the Officer.

Signature with seal.....

Signature in full of beneficiary

Name:-

S/o,D/o,W/o:-

Full Address:-

Vill/Town(W/No):-

PIN No:-

P.S.:-

Dist:-

Mobile No

P.O:

Annexure -6

Most feasible Industrial activities (MSME) in BTADs

- (1) Steel Fabrication
- (2) Rice Mill
- (3) Spice Grinding Unit
- (4) Rubber processing Unit
- (5) Tea processing Unit
- (6) Pavers Block, Cement concrete Bricks
- (7) Stone Crusher unit
- (8) Cane & Bamboo products
- (9) Wooden furniture manufacturing
- (10) Papad making
- (11) Mushroom processing
- (12) Bee keeping & processing.
- (13) Milk products (Pasteurized milk, ghee, butter, paneer etc).
- (14) Readymade garments manufacturing
- (15) Tailoring & Embroidery/fashion designing.
- (16) Food processing (Jam, jelly, achar etc.)
- (17) Vegetable processing (Ginger, turmeric etc.), packaging, grading

- (18) Betel nut processing.
- (19) Cup plate from betel nut sheath.
- (20) Paper plate & cup manufacturing.
- (21) Mustard oil mill.
- (23) Dal mill
- (23) Digital Flex printing
- (24) Service Sector enterprises like Diagnostics centre,
X-ray Centre, MRI centre, Clinical Laboratories
- (25)Automobile repairing & servicing
- (26) Computer repairing & servicing
- (27) Watch repairing & servicing
- (29)TV & Fridge repairing & servicing
- (30)DTP/Xerox/printing press.
- (31)Mobile phone repairing & servicing
- (32) Restaurant & Hotel
- (33) E-rickshaw repairing & servicing
- (34) Agri. implements like Tractor/Power Tiller Servicing and Repairing
- (35) Transport service
- (36) Agri. Primary Processing and pulp making unit
- (37) Bakery
- (38) Modern Laundry
- (39) Beauty parlor/saloon

SWAMI VIVEKANANDA ASSAM YOUTH EMPOWMENT (SVAYEM) YOJANA.

1. Background:

Swami Vivekananda Assam Youth Empowerment (SVAYEM) Yojana announced by the Hon'ble Finance Minister of Assam in his budget speech on 7th February, 2017, is a flagship programme to provide financial support to youths of Assam to take up income generating activities in the manufacturing, trading and service sector.

2. Objectives:

- a. To generate employment opportunities in rural as well as urban areas through setting up of new ventures as well as growing existing ventures.
- b. To provide financial assistance to micro and small business entities engaged in the manufacturing, trading and services sector.
- c. To provide financial assistance for enhancement of income level of traditional artisans ensuring sustainable growth.

3. Nature of activities:

- a. Manufacturing
- b. Processing
- c. Service Sector
- d. Trading
- e. Rural Transport Service (Auto Rickshaw, e- Rickshaw)
- f. Tourism
- g. Shops, Repairing Centers, Handicraft, Cottage Industries etc.

6. Negative list of activities:

- a. Manufacturing of intoxicant items.
- b. Beedi, Panmasala, Cigarette, etc.
- c. Sales outlet of liquor
- d. Plastic bags below 40 microns

7. Eligibility criteria for the beneficiary:

- a. Residents of Assam above 18 years of age.
- b. There will be no income ceilings for getting assistance under this scheme.
- c. The individual beneficiary should have skills experiences, knowledge, etc., to undertake the income generating activities.
- d. The beneficiary should possess educational qualification of at least class VII standard.
- e. The beneficiary who has already completed Skill Development Training will be given preferences.
- f. The beneficiary must not be the defaulter of any loan. If information submitted by the beneficiary is found to be incorrect letter, action would be taken against the beneficiary including cancellation of loan, recovery of amount as Bakijai and also blacklisting for future benefit under any Govt. Scheme.
- g. PMEGP beneficiaries of the last 5 years will not be eligible under the scheme.

8. Quantum and nature of financial assistance:

- a. (i) The State Government through State Level Bankers Committee would request all Public Sector /Private Sector/Regional Rural Banks to provide financial assistance under this scheme.
- (ii) The quantum of assistance would be up to Rupees One lakh for new entrepreneurs and up to Rupees Two lakhs for existing entrepreneurs. Beneficiary contribution will be maximum of 25% of the total cost. Banks will be free to sanction loans above the quantum specified above but subsidy as reflected herein below will be limited to 20% of sanction limit subject to INR 20,000 for new entrepreneurs and 40% of sanction limit subject to INR 40,000 for existing entrepreneurs. In brief, for an amount of Rs. 1,00,000/- sanction as loan for a total project cost, Rs. 25,000/- shall be beneficiary's own contribution, Rs. 20,000/- the subsidy to be disbursed and Rs. 55,000/- shall be the loan amount from the Banks. The extend of Government subsidy shall be as follows:

Category	Subsidy Percentage	Qualifying amount	Remarks
New Entrepreneur	20%	Upto Rs. 1,00,000	Max subject to Rs.20,000/-
Existing Entrepreneur	20%	Upto Rs. 2,00,000	Max subject to Rs.40,000/-

9. Bank Finance:

- a. The State Government shall earmark initially an amount of Rs. 100 Crores exclusively for the credit risk guarantee cover for all SVAYEM Loans extended. Banks can avail of credit risk coverage from this fund after exhausting all options for recovery, with approval from the State Level Committee on recommendation of the district level committee for loans that have turned bad. This credit risk guarantee is exclusive to SVAYEM loans and shall be available to all participants' banks.

Prime Minister of Employment Generation Programme (PMEGP)

Government of India had introduce a credit link subsidy programme called Prime Minister of Employment Generation Programme (PMEGP) for generation of employment opportunities through establishment of micro enterprises in rural as well as urban areas. PMEGP is a central sector scheme to be administered on micro, small and medium enterprises the scheme is being implemented by

three agencies namely Khadi and Village Industries Commission (KVIC), Khadi Village Industries Boards (KVIB) and District Industries & Commerce Centre and Banks. The KVIC is the nodal agency for implementation of the scheme.

1. Eligibility Conditions of Beneficiaries:

- (i) Any individual, above 18 years of age
- (ii) There will be no income ceiling for assistance for setting up project under PMEGP.
- (iii) For setting up of project posting above Rs. 10 lakhs in the manufacturing sector and above Rs. 5 Lakh in the business/ service sector, the beneficiaries should possess at least VIII standard pass educational qualification.
- (iv) Assistance under the scheme is available only for new projects sanctioned specially under the PMEGP.
- (v) Self Help Groups (including those belonging to BPL provided that they have not availed benefit under any other Scheme) are also eligible for assistance under PMEGP.
- (vi) Institution registered under society's registration Act. 1860.
- (vii) Production Co-operative societies and
- (viii) Charitable Trusts.
- (ix) Existing units (under PMRY, REGP or any other scheme of Government of India or State Government) and units that have already availed Government subsidy under any other scheme of Government of India or State Government are not eligible.

2. Quantum of nature of Financial assistance:

- (i) General/SC/ST/OBC and Others

Promoter contribution	Rate of Subsidy	
5%	Urban	Rural
	25%	35%

3. Financial Institution:

Public Sector Banks, Regional Rural Bank, Private Sector Schedule Commercial Bank.

4. Bank Finance:

Bank will sanction 95% of the project cost and disbursed full amount suitably for setting up of the project. Bank will finance the project in the form of composite loan consisting of capital expenditure and working capital. Total project cost maximum of 25 lakhs.

5. Rate of Interest:

Normal rate of interest shall be charged by the Bank.

6. Repayment Schedule:

Repayment Schedule ranged between 3 to 7 years after an initial moratorium as may be prescribed by the concerned bank by the financial institution.

7. Modality of on-line process:

Projects proposal are invited from potential beneficiaries at district level through press, advertisement and other multimedia by KVIC, KVIB and DICC etc.

- (i) On on-line application may be mandatory

- (ii) At the time of submission of application the applicant will have to upload the photo and documents like caste certificate special category certificate rural area certificate project report education/EDP/ skill development certificate etc.

No collateral security will be insisted upon by banks in line with guideline of Reserve Bank India (RBI) for projects involving loan up to 10 lakhs in respect for the projects cleared by the Task force.

North East Industrial Development Scheme (NEIDS)'2017

Validity:

It will remain in force from 01-04-2017 to 31-03-2022.

Eligibility:

Unless otherwise specified, all industrial units in manufacturing and services sector including Bio-technology and Hydel Power Generation up to 10 MW located in NER, will be eligible for incentives under the scheme.

The unit must be registered itself in DIPP portal on or after 1st April, 2017 and not later than 31st March, 2022. The unit must start production within 18 months of registration.

Incentives Offered:

The total incentives availed by any eligible unit should not exceed the total investment in plant and machinery subject to a maximum limit of Rs. 200 crore per unit. The following incentives are provided under this policy.

- 1) **Central Capital Investment Incentive for access to credit:-**All eligible new industrial units will be provided this incentive @30% of plant and machinery, subject to an upper limit of Rs. 5.00 crore.
- 2) **Central Interest Incentive:-** All eligible new industrial units will be provided this incentive @ 3% of working capital credit for first five years from DOCP. However, working capital requirement of a unit shall be capped @ 25% of their turnover.
- 3) **Central Comprehensive Insurance Incentive:-**All eligible new units will be eligible for 100% insurance premium on insurance of building and Plant & machinery for a maximum period of 5 years from DOCP.
- 4) **Goods and Services Tax Reimbursement:-** All eligible new units will be eligible for reimbursement of GST paid on finished goods manufactured in NER up to the extent of central Share of the CGST and IGST for a period of five years from DOCP.
- 5) **Income Tax Reimbursement:-** eligible unit may claim reimbursement of central share of income tax for first five years including the first year of commencing commercial production.
- 6) **Transport Incentive :-** Eligible new units may avail incentives on transportation of ***finished Goods*** only through Railways, Inland waterways or scheduled airline for a period of 5 years from DOCP. The rates of reimbursement of the transportation cost are as follows :
 - a) **Railways :-** @ 20% from the nearest railways station of the unit to the station to the location of buyer
 - b) **Inland Water ways :-** @ 20% from the port nearest to the unit to the port nearest to the buyer.
 - c) **Scheduled airlines :-** @ 33% from the airport nearest to the location of unit to the airport nearest to the location of buyer.

- 7) **Employment Incentive :-** DIPP shall pay additional 3.67% of the employers contribution to employees Provident Fund (EPF) in addition to Government bearing 8.33% Employee Pension Scheme (EPS) contribution of the employer in the Pradhan Mantri Rojgar Protsahan Yojana (PMRPY).

Negative List:

1. Tobacco and manufactures tobacco substitutes
2. Pan Masala
3. Plastic carry bags of less than 20 micron.
4. Goods produced by petroleum or gas refineries
5. Plantation, refineries and Power Generating Units above 10 MW
6. Coke
7. Units not having environmental clearance.
8. Low value addition activities like preservation during storage, cleaning, operations, packing repacking or re labeling, sorting, alteration of retails sale price etc ., excluding high value packaging and processing .
9. Any other industry / activity placed negative list through a separate notification as and when considered necessary by the Government.
10. Gold.

Industrial and Investment Policy of Assam'2019

Validity:

The Assam Industrial and Investment Policy, 2019 shall come into force from **1st September, 2019** and will remain in effect for a period of **5 years**.

Eligibility:

All new units commencing production on or after the policy comes into effect will be eligible for it.

Key Thrust Areas:

(i) Manufacturing sector:

1. Food Processing Industries, Cold Chain & Cold Storage.
2. Bamboo Industries
3. Sugar Industries
4. Jute Industries
5. Plastic Industries
6. Pharmaceuticals
7. IT-ITES including Hardware, Software development, BPO, Call centre Data processing, website designing, etc.
8. Textile
9. Engineering
10. Rubber
11. Automobile

(ii) Service Sector:

1. Hotel/Resorts (3 star and above)
2. River cruise
3. Generation of power through Green Technology.

Fiscal Incentives offered:

100% SCST reimbursement in eligible cases for 15 (fifteen) years for different category of units under the following conditions:

category	For units setup in areas other than special parks	For units set up in plastic Park, Food Park, Tea Park and other
----------	---	---

		Parks developed by or in collaboration with State/ Central Government
Micro Enterprises	Subject of maximum of 200% of Fixed Capital Investment	Subject of maximum of 250% of Fixed Capital Investment
Small Enterprises	Subject of maximum of 150% of Fixed Capital Investment	Subject of maximum of 180% of Fixed Capital Investment
Medium & Large Enterprises	Subject of maximum of 150% of Fixed Capital Investment	Subject of maximum of 150% of Fixed Capital Investment

In case of a **Mega unit** to which customized/ special incentives are given, the quantum of monetary ceiling that may be allowed shall not exceed 200% of fixed capital investment.

Other incentives:

- **Power Subsidy,**@ Rs. 2.00 per unit consumed for a period of 5(five) years from the date of commercial production subject to a maximum Rs. 50(fifty) Lakhs Per Annum and not exceeding 100% of total investment made in Plant & Machinery, which ever is less.
- **Generating set subsidy,** @50% of the cost subject to a limit of Rs. 20 lakhs on cost of generating set, taxes and transportation only.
- **Stamp duty reimbursement** of 100%, subject to a monetary ceiling of Rs. 25 lakh
- 75% subsidy on the fee payable for **technology transfer and quality certification**, subject to a ceiling of 10 lakh per unit .
- **Interest subsidy on working capital loan** at 2% on the outstanding working capital loan for 5 years subject to a ceiling of Rs. 50 lakh and not exceeding 100% of investment in Plant and Machinery.
- **Financial Assistance in MSME** listed in Stock Exchange, subsidy@ 30% of the cost of Public Issue expenses, subject to maximum of Rs. 5 lakhs.
- **Assistance for Environmental Compliance**, where subsidy @50%on capital cost for setting up of effluent treatment Plant subject to max of Rs.25 lakh per unit.
- **Incentive to private sector Infrastructure developers** with 30% subsidy, excluding value of land, subject to a ceiling of Rs. 3 crore to encourage the private investors in creation of Industrial infrastructure where the land area is not below 30 acres. The amount shall be released to the developer only after completion of the project with 30% occupancy of the Industrial Park.

Negative List:

- Tobacco and manufacture tobacco substitutes
- Pan Masala.
- Plastic carry bags of less than 20 microns
- Coke
- Saw mill
- Tea
- Galvanisation, Corrugation of sheet or both
- Marble and decorative stone cutting from slabs/sheets and polishing unit
- Paper cutting from roll paper
- Coal to wash coal, sized coal
- Conversion of plain rod to tor rod
- Refining and/or packaging of any type of edible oil. However, a unit which undertakes manufacturing of edible oil instead of mere refining and packaging. Shall continue to get the incentive.
- Refining of engine oil
- Purification and/or packaging of drinking water

- Production of cooked food, sweet meat and namkins, if the investment in plant and machinery in a unit is less than rupees One crore.
- Conversion of coal to coke and coke (including Calcined Petroleum coke).
